

REPORT ON CLAIMS FOR REFUND OF VEHICLE TAX

Ref :—No.....

1. Regn. Mark and Class of the vehicle :
2. Particulars of remittance in respect of which refund is claimed :—
 - (i) Chalan/Receipt Number.....
 - (ii) Date of remittance.....
 - (iii) Treasury/Office of remittance.....
 - (iv) Amount remitted.....
 - (v) Period for which remittance was made
 - (vi) Amount of refund claimed.
3. Grounds on which refund is claimed
(Non-use, excess remittance, etc.)
4. Was tax remitted within the grace period?
5. Was tax remitted at reduced rate ?
6. Period of non-use of the vehicle.
7. By whom the non-use was reported.
8. Was advance written intimation of the claimant regarding the non-use of the vehicle received by the Regional Transport Officer ? Give details.
9. Was the licence surrendered on or before the first day of the period in respect of which refund is claimed or within a reasonable period thereafter ? Give details.
10. Whether the claimant for the refund is the remitter himself ? If not, was the consent of the remitter obtained ?
11. Amount of refund admissible (stating proportion or other details.)
12. Remarks of the R.T.O. as to the eligibility of the claim.

Regional Transport Officer.